Consolidated Financial Statements of

DISTRICT OF SAULT STE. MARIE SOCIAL SERVICES ADMINISTRATION BOARD

Year ended December 31, 2013

Consolidated Financial Statements

Year ended December 31, 2013

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Consolidated Financial Statements

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Management's Responsibility for the Consolidated Financial Statements

The accompanying consolidated financial statements of District of Sault Ste. Marie Social Services Administration Board (the "Board") are the responsibility of the Board's management and have been prepared in compliance with legislation, and in accordance with Canadian public sector accounting standards. A summary of the significant accounting policies are described in Note 1 to the consolidated financial statements. The preparation of consolidated financial statements necessarily involves the use of estimates based on management's judgment, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

The Board's management maintains a system of internal controls designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the consolidated financial statements. These systems are monitored and evaluated by management.

The board meets with management and the external auditors to review the consolidated financial statements and discuss any significant financial reporting or internal control matters prior to their approval of the financial statements.

The consolidated financial statements have been audited by KPMG LLP, independent external auditors appointed by the Board. The accompanying Auditors' Report outlines their responsibilities, the scope of their examination and their opinion on the Board's consolidated financial statements.

Commissioner of Social Services	Finance Manager



KPMG LLP
Chartered Accountants
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INDEPENDENT AUDITORS' REPORT

To the Members of the District of Sault Ste. Marie Social Services Administration Board

We have audited the accompanying consolidated financial statements of District of Sault Ste. Marie Social Services Administration Board, which comprise the consolidated statement of financial position as at December 31, 2013, and the consolidated statements of financial operations and accumulated surplus, changes in net financial assets and statement of cash flows for the year then ended, and notes, comprising a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on our judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, we consider internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.



Opinion

In our opinion, the consolidated financial statements present fairly, in all material respects, the consolidated financial position of District of Sault Ste. Marie Social Services Administration Board as at December 31, 2013, and its consolidated results of operations, its consolidated change in net financial assets, and its consolidated cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Chartered Professional Accountants, Licensed Public Accountants

April 24, 2014

KPMG LLP

Sault Ste. Marie, Canada

Consolidated Statement of Financial Position

December 31, 2013, with comparative figures for 2012

	2013	2012
Financial assets:		
Cash and cash equivalents	\$ 8,211,754	\$ 5,050,530
Receivable from City of Sault Ste. Marie	741,889	235,864
Accounts receivable	1,000,286	2,829,413
	9,953,929	8,115,807
Financial liabilities:		
Accounts payable and accrued liabilities	1,266,405	823,836
Payable to Province of Ontario (note 2)	2,161,503	2,608,916
Long-term debt (note 3)	3,743,294	4,170,722
	7,171,202	7,603,474
Net financial assets	2,782,727	512,333
Non-financial assets:		
Tangible capital assets (note 4)	5,277,386	5,433,011
Prepaid expenses	657,618	634,705
	5,935,004	6,067,716
Forgivable loans (note 2)		
Contractual agreements (note 8)		
Accumulated Surplus (note 5)	\$ 8,717,731	\$ 6,580,049

Consolidated Statement of Operations and Accumulated Surplus

Year ended December 31, 2013, with comparative figures for 2012

	2013	2012
Revenues:		
Province of Ontario (schedule 1)	\$ 30,291,671	\$ 28,518,533
Government of Canada (schedule 1)	3,996,134	3,483,884
Participating municipalities	19,130,013	19,035,636
Other	270,286	224,613
Investment income	111,163	78,926
Rental income	3,081,775	3,107,178
Total revenues	56,881,042	54,448,770
Expenses:		
General assistance	17,141,805	17,880,841
Housing Services	14,512,526	13,151,638
Administration (schedule 2)	11,034,157	11,364,650
Community Child Care	6,985,684	6,896,193
Land Ambulance	4,761,513	4,676,329
Amortization of tangible capital assets	307,675	293,994
Loss on sale of tangible capital assets	_	61,493
Total expenses	54,743,360	54,325,138
Annual surplus	2,137,682	123,632
Accumulated surplus, beginning of year	6,580,049	6,456,417
Accumulated surplus, end of year	\$ 8,717,731	\$ 6,580,049

Consolidated Statement of Changes in Net Financial Assets

Year ended December 31, 2013, with comparative figures for 2012

	2013	2012
Annual surplus	\$ 2,137,682	\$ 123,632
Acquisition of tangible capital assets	(178,793)	(337,498)
Loss on sale of tangible capital assets	4,743	61,493
Proceeds from sale of tangible capital assets	22,000	30,000
Amortization of tangible capital assets	307,675	293,994
	2,293,307	171,621
Acquisition of prepaid expenses	(657,618)	(634,705)
Use of prepaid expenses	634,705	755,741
Change in net financial assets	2,270,394	292,657
Net financial assets, beginning of year	512,333	219,676
Net financial assets, end of year	\$ 2,782,727	\$ 512,333

Consolidated Statement of Cash Flows

Year ended December 31, 2013, with comparative figures for 2012

	2013	2012
Cash provided by (used for):		
Operating activities:		
Annual surplus Items not involving cash:	\$ 2,137,682	\$ 123,632
Amortization of tangible capital assets	307,675	293,994
Loss on disposal of tangible capital assets	4,743	61,493
Change in non-cash assets and liabilities:		
Accounts receivable	1,829,127	(235,589)
Receivable from City of Sault Ste. Marie	(506,025)	(8,877)
Accounts payable and accrued liabilities	442,569	(78,719)
Payable to (from) Province of Ontario	(447,413)	452,921
Prepaid expense	(22,913)	121,036
Net change in cash from operating activities	3,745,445	729,891
Capital activities:		
Cash used to acquire tangible capital assets	(178,793)	(337,498)
Proceeds from disposal of tangible capital assets	22,000	30,000
Net change in cash from capital activities	(156,793)	(307,498)
Financing activities:		
Long-term debt principal repayments	(427,428)	(399,696)
Net change in cash from financing activities	(427,428)	(399,696)
Net change in cash	3,161,224	22,697
Cash and cash equivalents, beginning of year	5,050,530	5,027,833
Cash and cash equivalents, end of year	\$ 8,211,754	\$ 5,050,530

Notes to Consolidated Financial Statements

Year ended December 31, 2013

1. Significant accounting policies:

The consolidated financial statements of the District of Sault Ste. Marie Social Services Administration Board (the "Board") are prepared by management in accordance with Canadian generally accepted accounting principles for government organizations as recommended by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada. Significant aspects of the accounting policies adopted by the Board are as follows:

(a) Basis of accounting:

Revenue and expenditures are reported on the accrual basis of accounting.

The accrual basis of accounting recognizes revenue as they are earned and measurable. Expenditures are recognized as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation to pay.

(b) Reporting entities:

The consolidated financial statements reflect the assets, liabilities, revenues, expenditures and fund balances of the reporting entity and the Sault Ste. Marie Housing Corporation. Interorganization transactions and balances between these organizations have been eliminated.

(c) Non-financial assets:

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations.

(i) Tangible capital assets

Tangible capital assets are recorded at cost which includes amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets, excluding land, are amortized on a straight-line basis over their estimated useful lives as follows:

Asset	Useful Life – Years
Buildings	40
Vehicles	5 - 7
Furniture and equipment	5

Amortization is charged in the year of acquisition and in the year of disposal. Assets under construction are not amortized until the asset is available for use.

(ii) Contributions of tangible capital assets

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt and are recorded as revenue.

Notes to Consolidated Financial Statements

Year ended December 31, 2013

1. Significant accounting policies (continued):

(d) Cash and cash equivalents:

Cash and cash equivalents are represented by cash on hand, cash on deposit in chartered banks and investments that mature within three months.

(e) Reserves and reserve funds:

Certain amounts, as approved by the Board, are set aside in reserves or reserve funds for future operating and capital purposes. Transfers to and/or from the reserves and reserve funds are an adjustment to the respective fund when approved.

(f) Government subsidies:

Government subsidies are recognized in the consolidated financial statements as revenues in the period in which events giving rise to the subsidy occur, providing the subsidies are authorized, any eligibility criteria have been met and reasonable estimates of the amounts can be made.

(g) Use of estimates:

The preparation of the consolidated financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the dates of the consolidated financial statements and the reported amounts of revenues and expenses during the reporting period. Significant items subject to such estimates and assumptions include the carrying value of tangible capital assets and valuation allowances for receivables and Canada – Ontario Affordable Housing Program Loans. Actual results could differ from those estimates. These estimates are reviewed periodically, and, as adjustments become necessary, they are reported in the statement of operations in the year in which they become known.

2. Forgivable loans:

The Board administers various programs under the Canada-Ontario Affordable Housing Program ("AHP"). Funds received under these programs assist with certain housing repairs to low to moderate income residents of Northern Ontario and funding for new rental housing units to low-income seniors and persons with disabilities, in the form of forgivable loans. These loans are forgivable over 20 years based on specific provisions in each program, provided that certain conditions and requirements are maintained by the loan recipients. In the event of default loans are repaid by the funding recipients. The Board is required to reinvest these amounts through new loans within the related program or return the funding and as such, any amounts not yet distributed under these programs is included in the Payable to Province of Ontario. The net payable at December 31, 2013 was \$116,517 (2012 - \$200,914) which represents the amounts held by the Board to either be issued as new forgivable loans under the AHP programs or returned to the funders. During the year, a total of \$700,832 (2012 - \$572,829) in loan balances was forgiven.

Notes to Consolidated Financial Statements

Year ended December 31, 2013

3. Long-term debt:

	2013	2012
Canada Mortgage and Housing Corporation, various debentures, interest rates varying from 6.09% to 8.10%, annual payments totaling \$718,867, due dates ranging from January 2015 to January 2024, secured by real property	\$ 3,743,294	\$ 4,170,722

Principal repayments required for the next five years and thereafter are as follows:

2014	\$ 457,114
2015	488,896
2016	450,572
2017	456,045
2018 and thereafter	1,890,667
	\$ 3,743,294

4. Tangible capital assets:

Cost	Balance at December 31, 2012	Additions	Disposals	Balance at December 31, 2013
Land Buildings Vehicles Furniture and equipment	\$ 1,488,538 5,954,154 1,413,479 623,505	– – 126,239 52,554	- - 186,135 77,731	\$ 1,488,538 5,954,154 1,353,583 598,327
Total	\$ 9,479,676	178,793	263,866	\$ 9,394,602

Notes to Consolidated Financial Statements

Year ended December 31, 2013

4. Tangible capital assets (continued):

Accumulated amortization	De	Balance at ecember 31, 2012	Disposals	Amortization expense	Balance at December 31, 2013
Buildings Vehicles Furniture and equipment	\$	2,976,643 865,652 204,370	_ 186,135 50,990	101,108 148,470 58,097	\$ 3,077,751 827,987 211,478
Total	\$	4,046,665	237,125	307,675	\$ 4,117,216

Net book value		Net book value
December 31, 2012		December 31, 2013
Land	\$ 1,488,538	\$ 1,488,538
Buildings	2,977,511	2,876,403
Vehicles	547,827	525,596
Furniture and equipment	419,135	386,849
Total	\$ 5,433,011	\$ 5,277,386

Notes to Consolidated Financial Statements

Year ended December 31, 2013

4. Tangible capital assets (continued):

	De	Balance at ecember 31,			De	Balance at cember 31,
Cost		2011	Additions	Disposals		2012
Land	\$	1,488,538	_	_	\$	1,488,538
Buildings	Ψ	5,954,154	_	_	Ψ	5,954,154
Vehicles		1,286,707	126,772	_		1,413,479
Furniture and equipment		557,306	210,726	144,527		623,505
Total	\$	9,286,705	337,498	144,527	\$	9,479,676
		Balance at				Balance at
Accumulated	De	cember 31,		Amortization	De	cember 31,
amortization		2011	Disposals	expense		2012

Accumulated amortization	Balance at December 31, 2011	Disposals	Amortization expense	December 31, 2012
Buildings Vehicles Furniture and equipment	\$ 2,875,535 727,765 202,405	- - 53,034	101,108 137,887 54,999	\$ 2,976,643 865,652 204,370
Total	\$ 3,805,705	53,034	293,994	\$ 4,046,665

	Net book value December 31, 2011	Net book value December 31, 2012
Land Buildings Vehicles Furniture and equipment	\$ 1,488,538 3,078,619 558,942 354,901	\$ 1,488,538 2,977,511 547,827 419,135
Total	\$ 5,481,000	\$ 5,433,011

Notes to Consolidated Financial Statements

Year ended December 31, 2013

5. Accumulated surplus:

Accumulated surplus consists of individual fund surplus and reserves and reserve funds as follows:

	2013	2012
Invested in tangible capital assets	\$ 5,277,386	\$ 5,463,011
Operating fund	3,947,951	2,919,701
Unfunded long-term debt	(3,743,294)	(4,170,722)
Reserves and reserve funds (note 6)	3,235,688	2,368,059
	\$ 8,717,731	\$ 6,580,049

6. Reserves and reserve funds:

	January 1, 2013	Transfers to	Transfers from	De	cember 31, 2013
Set aside for specific purposes					
by the Board:					
Reserves:					
Working funds	\$ 200,000	_	_	\$	200,000
Ambulances	969,345	193,913	174,727	•	988,531
	1,169,345	193,913	174,727		1,188,531
Reserve funds:	, ,	,	,		
Social housing capital					
reserve fund	1,198,714	118,774	898,915		418,573
Child care reserve fund	_	1,628,584	_		1,628,584
2013 balances	\$ 2,368,059	1,941,271	1,073,642	\$	3,253,688
2012 balances	\$ 2,416,235	43,713	91,889	\$	2,368,059

Notes to Consolidated Financial Statements

Year ended December 31, 2013

7. Expenditures by object:

	2013	2012
Outoring	Ф 04.040	Ф 7 0 7 00
Salaries	\$ 81,240	\$ 70,768
Materials, supplies and contracted services	54,354,445	53,960,426
Amortization of tangible capital assets	307,675	293,944
	\$ 54,743,360	\$ 54,325,138

8. Contractual agreements:

The Board has entered into an agreement with the City of Sault Ste. Marie for the provision of administration services. The contract is renewed annually and is paid on the basis of full cost recovery.

The Board has entered into a lease agreement with the City of Sault Ste. Marie for rent, at 65 Old Garden River Road in Sault Ste. Marie, Ontario, for \$127,587 annually. The lease term ends December 31, 2017.

9. Comparative amounts:

Certain 2012 comparative figures have been reclassified to conform to the presentation used in the current year.

10. Budget figures:

Operating budgets are affected on an ongoing basis, depending on when various government programs become available to the Board. Additionally, the consolidated statements contain the financial results of the Sault Ste. Marie Housing Corporation which are budgeted on an inconsistent basis than those of the Board. Accordingly, the budgets are not directly comparable with current year actual amounts and therefore, budgets have not been reflected on the consolidated statement of financial operations and accumulated surplus and the consolidated statement of change in net financial assets (debt).

Notes to Consolidated Financial Statements

Year ended December 31, 2013

11. Segmented information:

	Ontario Works	Housing Services	DSSAB Administration	Community Child Care	Land Ambulance	Garden River Land Ambulance	2013 Total
Revenue:							
Province of Ontario	\$ 19,744,446	165,532	-	7,965,735	1,827,803	588,155	\$ 30,291,671
Government of Canada	-	3,996,134	-	-	-	-	3,996,134
Participating Municipalities	-	-	19,130,013	-	-	-	19,130,013
Other	-	177,392	92,894	-	-	-	270,286
Investement income	-	26,639	84,524	-	-	-	111,163
Rental income	-	3,081,775	-	-	-	-	3,081,775
Total revenues	19,744,446	7,447,472	19,307,431	7,965,735	1,827,803	588,155	56,881,042
Expenses:							
Salaries and benefits	-	-	81,240	-	3,465,142	506,664	4,053,046
Purchased services	-	-	10,818,876	-	-	-	10,818,876
DSSAB operations	-	-	134,041	-	-	-	134,041
Materials and services	-	8,453,785	-	-	453,176	106,510	9,013,471
Equipment and property costs	-	-	-	-	133,453	1,291	134,744
Transfers to recipients and service providers	17,141,805	5,998,801	-	6,985,684	-	-	30,126,290
Amortization of tangible capital assets	-	101,108	-	-	206,567	-	307,675
Other	-	59,940	-	-	80,536	14,741	155,217
	17,141,805	14,613,634	11,034,157	6,985,684	4,338,874	629,206	54,743,360
Allocation of purchased services:							
Salaries and benefits	4,236,200	1,826,310	(6,411,007)	348,497	-	-	-
Employment related costs	1,627,545	-	(1,627,545)	-	-	-	-
Materials and services	2,095,480	378,022	(2,660,177)	186,675	-	-	-
Other	-	109,523	(120,147)	10,624	-	-	-
Total expenses	25,101,030	16,927,489	215,281	7,531,480	4,338,874	629,206	54,743,360
Annual surplus (deficit)	\$ (5,356,584)	(9,480,017)	19,092,150	434,255	(2,511,071)	(41,051)	\$ 2,137,682

Notes to Consolidated Financial Statements

Year ended December 31, 2013

11. Segmented information (continued):

	Ontario	Housing	DSSAB	Community	Land	Garden River	2012
	Works	Services	Administration	Child Care	Ambulance	Land Ambulance	Total
Revenue:							
Province of Ontario	\$ 19,633,695	152,941	-	5,937,872	2,112,813	681,212	\$ 28,518,533
Government of Canada	-	3,483,884	-	-	-	-	3,483,884
Participating Municipalities	-	-	19,035,636	-	-	-	19,035,636
Other	-	210,231	14,382	-	-	-	224,613
Investement income	-	24,980	53,946	-	-	-	78,926
Rental income	-	3,107,178	-	-	-	-	3,107,178
Total revenues	19,633,695	6,979,214	19,103,964	5,937,872	2,112,813	681,212	54,448,770
Expenses:							
Salaries and benefits	-	-	78,933	-	3,465,142	506,664	4,050,739
Purchased services	-	-	10,928,995	-	-	-	10,928,995
DSSAB operations	-	-	356,722	-	-	-	356,722
Materials and services	-	7,785,413	-	-	469,453	74,809	8,329,675
Equipment and property costs	-	-	-	-	125,325	1,152	126,477
Transfers to recipients and service providers	17,880,841	5,366,226	-	6,896,193	-	-	30,143,260
Amortization of tangible capital assets	-	101,108	-	-	192,886	-	293,994
Other	-	-	-	-	80,536	14,740	95,276
	17,880,841	13,252,747	11,364,650	6,896,193	4,333,342	597,365	54,325,138
Allocation of purchased services:							
Salaries and benefits	4,055,752	1,872,329	(6,280,902)	352,821	-	-	-
Employment related costs	1,787,898	-	(1,787,898)	-	-	-	-
Materials and services	2,079,072	466,091	(2,736,325)	191,162	-	-	-
Other	-	112,695	(123,870)	11,175	-	-	-
Total expenses	25,803,563	15,703,862	435,655	7,451,351	4,333,342	597,365	54,325,138
Excess (deficiency) of revenue over expenses	\$ (6,169,868)	(8,724,648)	18,668,309	(1,513,479)	(2,220,529)	83,847	\$ 123,632

Schedule 1 – Analysis of Program Revenue

Year ended December 31, 2013, with comparative figures for 2012

	2013	2012
Provincial program revenue:		
Ontario Works	\$ 19,744,446	\$ 19,633,695
Community childcare	7,965,735	5,937,872
Land ambulance	1,827,803	1,900,090
Other	165,532	152,941
	29,703,516	27,624,598
Provincial program administration:		
LEAP	588,155	893,935
	\$ 30,291,671	\$ 28,518,533
Federal program revenue:		
Social housing	\$ 3,996,134	\$ 3,483,884

Schedule 2 – Analysis of Administration Expenses

Year ended December 31, 2013, with comparative figures for 2012

	20	13	2012
Program administration:			
Purchased services – City of Sault Ste. Marie	\$ 9,002,0	24	\$ 9,007,404
Other purchased services	1,815,9	07	2,148,729
	10,837,9	31	11,156,133
Other administration:			
Board expenses	170,7	91	172,770
Professional fees	25,4	35	35,747
	196,2	26	208,517
	\$ 11,034,1	57	\$ 11,364,650